

CAPABILITY STATEMENT

M.G. TECH-WRITING, L.L.C.
Written language with an agenda

PROMPT - PROFESSIONAL - COMPETITIVE

SERVICES

We deliver affordable, high-quality grant and technical writing; Safe Routes to School (SRTS) program development/technical assistance; transportation planning, and grant writing/administration workshops to for- and non-profit organizations, governments, and government agencies striving to empower their clients and customers.

- ◆ Grant and Technical Writing
- ◆ Grant Administration
- ◆ Grant Editing
- ◆ Grant Research
- ◆ Walkability & Bike-ability Neighborhood Assessments
- ◆ Safe Routes to School Program Development, Transportation Planning and Grant Preparation
- ◆ Technical assistance in developing influential and effective partnerships, collaborations and funder relationships
- ◆ Uniquely-customized proposal development and grant preparation/administration workshops

In business since 1993, **M.G. Tech-Writing, L.L.C. (MGT)** is a multi-faceted, culturally sensitive grant and technical writing services firm with three offices and a cadre of on-call consultants. A **Disadvantaged Business Enterprise with the Arizona and Alaska Departments of Transportation and the California Unified Certification Program**, MGT accepts projects from across the United States and works closely with clients to develop a comprehensive understanding of the transportation, infrastructure, funding, and resource development challenges they may be facing, and to design appropriate and innovative solutions.

NAICS CODES	
54	541910
541611	561410
541614	561499
541820	611430

MGT, LLC CORPORATE PROFILE

Locations	P.O. Box 2220 Cottonwood, Arizona 86326-2220 9521 West Baden Street Tolleson, Arizona 85353 9550 Warner Avenue, #250-04 Fountain Valley, California 92708
Contact	Michia Casebier, President
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Email	mgtecwtg@gmail.com
Certifications/ Memberships	<ul style="list-style-type: none"> ◆ Arizona Disadvantaged Business Certification since August 2009 ◆ California Disadvantaged Business Certification since December 2011 ◆ Alaska Disadvantaged Business Certification since July 2014 ◆ Other: <ul style="list-style-type: none"> ○ Certified Professional Grant Writer ○ Certified Safe Routes to School National Course Instructor (2007) ○ Certified League Cycling Instructor #3685 - League of American Bicyclists (2012)
DUNS Number	040812518

GRANT WRITING, GRANT WRITING WORKSHOP & SRTS PROGRAM DEVELOPMENT CONSULTING

The **MGT** team provides grant and technical writing, grant research, grant writing workshop, and SRTS program development services from preliminary program and policy development strategies, SRTS team creation, neighborhood assessments, and funding source research to School Travel Plans, and Bike-Pedestrian Plans.

MGT's additional services include site/infrastructure assessments, engineering design plans, specifications, and estimates, transportation planning consulting services, SRTS National Course, Walking School Bus, Complete Streets and SRTS Grant Preparation workshop training.



PFC. James D. Price Elementary School
Safe Routes to School Program
School Route Travel Plan
Prepared by:
Nichols Consulting Engineers, CH2M





CAPABILITIES

➤ Document Preparation	➤ Program/Project Design & Management	➤ Partnership/Collaboration Development
➤ Plans, Specifications & Estimates	➤ Grant Writing & Grant Implementation Assistance	➤ Safe Routes to School Needs Assessments
➤ Site & Infrastructure Assessments	➤ Curriculum Development & Training	➤ Condition Surveys
➤ School Travel Plan and Bike-Pedestrian Plan Development	➤ Public Relations/Public Involvement	➤ Transportation Planning Consulting Services

PARTIAL CLIENT LIST

ADOT	Alliance for Construction Excellence	Alaska Trails	Amec Foster Wheeler
Apache County	Arizona State University	California SRTS Technical Assistance Resource Center	City of Cottonwood
City of Sedona	City of Surprise	Craig Tribal Association	ETD, Inc.
Fort Apache Agency (BIA)	Gila River Indian Community	Hopi Tribe	Inter Tribal Council of AZ
John F. Kennedy Day School	Kaibab Band of Paiute Indians	Kayenta Unified School District, #27	Kiva Institute, L.L.C
Klawock Cooperative Association (Alaska)	Montezuma-Cortez School District RE-1 (Colorado)	Native Village of Tanana (Alaska)	NeighborWorks America (District of Columbia)
NCE	Northern Arizona University	Pascua Yaqui Tribe	PedNet Coalition (Missouri)
Salt River Pima-Maricopa Indian Community	Sedona Charter School	Snowflake White Mountain Power, L.L.C.	The Nurses Office
Tohono O'odham Nation	Town of Eagar	Town of Camp Verde	Town of Pinetop-Lakeside
Verde Valley Cyclists Coalition	Western Moulding Company, Incorporated	White Mountain Apache Tribe	Yavapai-Apache Nation

REFERENCES

Names and phone numbers available upon request

